

17<sup>th</sup> March 2020

Dear Parents/Carers,

As you will no doubt be aware, the Government has made a number of announcements in relation to measures to prevent the further spread of Coronavirus (COVID-19).

The health and safety of our pupils, staff and the wider school community is, as always, our number one priority. As you know, we have been closely following all government guidance relating to the virus. We have also taken all the necessary precautions since the national outbreak to prevent it from impacting our Academy and to keep pupils safe. **There are no confirmed cases of any student or member of staff at the academy contracting Covid-19.**

Whilst the Government has not announced the widespread closure of schools, unfortunately the cumulative impact of the current measures has led to significant levels of staff absence for those staff with underlying health issues or the need to self-isolate.

Therefore, regrettably I have to inform you that we will be partially closing the Academy to all students in Year 7, Year 8, Year 9 and Year 10 from tomorrow, 18<sup>th</sup> March 2020 until 20<sup>th</sup> April 2020. As you will note, this period includes the Easter holiday which will run from 2<sup>nd</sup> April 2020 until 20<sup>th</sup> April 2020. **In the meantime, all students in Year 11 (unless they are self-isolating or have been advised to self-isolate) can continue to attend school as normal until notified otherwise.** You can be assured we will continue to monitor local and national developments and keep everyone updated. **Please also note that the remaining Year 10 Pre Public Examinations (PPE) will be re-arranged for the Summer term.**

Whilst we understand that this is likely to cause disruption for you and your family, we have robust plans in place so that your child can continue their education during this time. As always, we are committed to ensuring that our pupils receive the best possible education and will be working hard to minimise the impact of the closure on your child's education.

To this end, we have planned a significant amount of work that your child will be able to complete at home online from tomorrow. The attached instruction sheet shows your children how to access their lessons daily from home via our school website and Sharepoint facility. Students are asked to select their year group and visit the subject lesson that they would normally attend when in school on each day. Within this folder will be their specific group and

teacher which they can select in order to find their lessons for the day. If your child is unable to access Sharepoint please email the school at [office@lyndon.org.uk](mailto:office@lyndon.org.uk) advising accordingly.

If your child is eligible for a free school meal and you wish for a packed lunch to be provided, please contact Mrs Lees on 0121 743 3402.

Where appropriate further information specific to your child will follow. However, in the meantime I would like to take this opportunity to thank you wholeheartedly for your understanding and ongoing support in helping us to manage this unprecedented situation.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A Butt', with a stylized flourish at the end.

Mr Abid Butt  
**Principal**